



## **SECTION 1**

### **NAME, MOTTO AND LOGO**

- (1) The name of the Association shall be known as Change Ambassadors Network (CAN)
- (2) The motto shall be known as unity, progress and empowerment.
- (3) The Association shall have a 'LOGO' in its letter headed paper.
- (4) The letter 'C' in the Logo stand for 'Change', the letter 'A' in the Logo stand for 'Ambassadors', the letter 'N' in the Logo stand for 'Network'.

## **SECTION 2**

### **SUPREMACY OF CONSTITUTION**

- (1) This constitution is supreme and its provisions shall have a binding force on every member of CAN
- (2) CAN cannot be governed by any group of persons except when they elected in accordance with this constitution.
- (3) Under this constitution there is no immunity i.e the President, Vice President, office holders and members are all equal.
- (4) When members violate the rules stated in this constitution, they are to be punished in accordance to the constitution.
- (5) Members holding offices must perform their duties or they will face possible impeachment or consequences stated in the constitution.
- (6) If any law or resolution is inconsistency with the provision of this constitution, this constitution shall prevail and such law or resolution shall be void to the extent of its inconsistency.

## **SECTION 3**

### **AIMS AND OBJECTIVES OF CAN**

- (1) To raise young people with the ability, drive and passion for impact and change in the society.

- (2) To provide platform for self-discovery.
- (3) To formulate and implement projects designed to empower youth.
- (4) To reunite, network and empower people to effect positive change.

## **SECTION 4**

### **MEMBERSHIP OF CAN**

- (1) There shall be two (2) categories of member of the Association thus:
  - a. Natural/life members: these shall consist of all graduates of comprehensive senior high school, alapere, ketu, Lagos, irrespective of the session/year they graduated.
  - b. Honourary members: these shall consist of individual appointed by the Executive Council of CAN after due consultation with stake holder of the Association, subject to simple majority approval of members present at such meeting/occassion of the Association. That person must have attain 20 years of age and above.
- (2) All eligible members shall be entitle to Association's identity card (ID) and also pay dues as prescribed by the Executive Council.

## **SECTION 5**

### **DUTIES, RIGHTS AND OBLIGATIONS OF MEMBERS OF CAN**

- (1) Members must execute and follow the rules and regulations stated in this constitution.
- (2) Members have freedom of expression and thought.
- (3) Members' opinion must be taken into consideration before any decisions can be made.
- (4) Members are expected to obey the laws of the constitution or they will be punished fairly.
- (5) Members have the right to vote and be voted for during elections for the candidates of their choice.
- (6) Every member must be loyal to the Association and must show support during its development.
- (7) Members must make possible contributions to the Association by making use of their skill, aptitudes, values and disposition.

- (8) Members must help to promote the good name of the Association.
- (9) Members must make positive and useful contributions to the advancement, progress of the Association.

## **SECTION 6**

### **OFFICES OF THE ASSOCIATION**

#### **(1) EXECUTIVE COUNCIL**

- (a) The President
- (b) The Vice-President
- (c) The Secretary General
- (d) The Assistant Secretary General
- (e) The Financial Secretary
- (f) The Treasurer
- (g) The Director of Social
- (h) The Public Relations Officer (PRO)/ Protocol
- (i) The Welfare Officer

#### **(2) COUNCILS OF THE ASSOCIATION**

- (a) Executive Council
- (b) Council of Representatives
- (c) Disciplinary committee

## **SECTION 7**

### **POWER AND DUTIES OF OFFICERS**

- (1) President
  - (a) The President shall be the Chief Executive officer of the Association and shall preside over all the meetings including the Executive Council meetings and general meetings.

- (b) Have the right to summon all meetings.
- (c) Present the session report of the Association.
- (d) Co-ordinate the affairs of members and officers of the Association both internally and externally.
- (e) Conduct the affairs of all meetings in accordance with the constitution and the approved standing orders.
- (f) Represent the interest of the Association on the board of the central Executive Council.
- (g) He shall be the chief custodian of the Association's properties and a co-signatory to Association's Bank Account.
- (h) He shall be answerable to the Association.
- (i) He shall cast a vote when there is a tie in Executive/General meeting he presides.
- (j) He shall use his veto power to resolve issues that may generate conflict among members.

## (2) Vice-President

- (a) Assist the President in official functions and deputies him during the period for which the President is absent or temporarily incapacitated by any reasons.
- (b) The VP may automatically be sworn-in as the President in an event of impeachment, resignation or any other occurrence(s), and/or hold such position pending when a bye-election is conducted for the post of the President.
- (c) He/she shall perform any other duties of the President in his absence or any other duties assigned to him/her by the President. The vice-President also performs the duties of the Editor-in-Chief.

## (3) Secretary General

The Secretary-General shall perform all the duties of an organised body of persons including the following:

- (a) Summoning, on the instruction of the Executive Council, all meetings of the association.
- (b) Recording and keeping minutes of meetings.

- (c) Managing the secretariat of the Association.
- (d) Be a co-signatory to the Association's bank account.
- (e) Convene Executive Council /General Meetings at the instance of the President.
- (f) Shall keep inventory of the Association's properties.
- (g) Representing the interest of the Association.

#### (4) Assistant Secretary-General

The Assistant Secretary-General shall assist the Secretary-General in the performance of secretarial duties and deputize him/her during the period for which the Secretary-General is absent or temporarily incapacitated.

#### (5) Financial Secretary

The Financial Secretary shall:

- (a) Keep and maintain the financial records of the Association
- (b) Collect all monies due to the Association and shall deposits same with the Treasurer within 24 hours of receipt.
- (c) Prepare and present to the general house, an annual account and other financial documents belonging to the Association.
- (d) Be a co-signatory to the Association's bank account.

#### (6) Treasurer

The Treasurer shall:

- (a) Keep the Association's passbook and file for all payment vouchers.
- (b) Receive from the financial secretary the Association's money and deposit same in the bank within 48 hours of receipt.
- (c) Keep impress amount of two thousand naira (2000) only, which shall be disbursed only when the previous expenditure has been accounted for.
- (d) Be a co-signatory to the Association's bank account.

(e) Perform any other duties) as may be assigned to him/her by the Executive Council.

(7) Director of Information/Protocol

The Director of Information/protocol shall:

- (a) After due consultation with the President, issues notice of meetings.
- (b) Co-ordinate and protect the image of the Association internally and externally
- (c) Perform any other duty(ies) as may be assigned to him/her by the Executive Council.

(8) Welfare Officer

The Welfare Officer shall:

- (a) Be responsible for the general welfare of its members.
- (b) Arrange suitable contacts with delinquent and/or irregular member with a view to revising them for the interest of the Association.
- (c) By virtue of his/her office, be the Chairman of the Welfare committee.

(9) Director of Socials:

The Director of Socials shall:

- (a) Organize and co-ordinate all social functions of the Association
- (b) By virtue of his/her office, be the chairman of the planning committee of any social function.
- (c) Perform any other duties) as may be assigned to him/her by the Executive Council.

## **SECTION 8**

### **POWERS AND FUNCTIONS OF THE LEGISLATIVE/ EXECUTIVE COUNCIL**

(1) Legislative Powers

- (a) The Legislative powers of Change Ambassadors Network (CAN) shall be vested in a Joint Assembly which consists of an Executive Council and a Council of Representatives.
- (b) The Executive Council shall consist of incumbents/elected persons in the association, decorated and sworn-in by the President as may be required;
- (c) The Council of Representatives shall comprise of persons representing each Academic Set of the Old Comprehensive High School, of 100 Ajibola Crescent, Agidi road, Alapere, Ketu, Lagos Nigeria.

(2) The Joint Assembly

- (a) The Joint Assembly shall have power to make laws for the peace, order and good governance of the Association.
- (b) The power of the Joint Assembly to make laws for the peace, order and good governance of the Association, saves as otherwise provided in this constitution, be to the exclusion of the committees and units.
- (c) Notwithstanding the foregoing provisions of this section, the Joint Assembly shall not in relation to any criminal offence whatsoever, have power to make any law which shall have retrospective effects.

(3) Power and Functions of the Executive Council

- (a) The Executive Council shall be comprised of all the officers mentioned in section 6(a-j) above. Except as otherwise provided, the Executive Council shall:
  - (b) Implement the decisions reached at the general meeting, provided that such decisions(s) is supported by at least 2/3 majority of members.
  - (c) Meet on monthly basis and can have regular online meetings.
  - (d) Stand dissolved at the end of the tenure of office.
  - (e) The functions of the Executive Council shall include the following:
    - i. To prepare the agenda of the general meeting
    - ii. To initiate new policies for consideration in the general meeting.
    - iii. To work hand in hand with member for the interest of the Association.



- iv. To prepare financial books and make it known at the general meetings for accountability.
- v. To carry out any functions that may evolve after due deliberation in a general meeting.

## **SECTION 9**

### **QUORUM AND MEETINGS**

- (1) The Quorum for a general meeting or of any of the committees, units established by this constitution shall be made by a simple majority at the date of the meeting.
- (2) A member of a committee or unit of the Association shall be entitled to one vote and a decision of the meeting may be taken and any act or thing may be done in the name of the Association or by a simple majority of members present at the meeting.
- (3) Whenever the Association or a body of the Association is assembled for meeting, the President, Chairman or other person presiding shall in all matters in which a decision is taken by vote (by whatever name such vote may be called) have a casting as well as a deliberative vote.
- (4) Subject to its rules of procedure, the Association or any of its body may act or take any decision notwithstanding any vacancy in its membership or the absence of any member.
- (5) Voting in a General Meeting
  - (a) All voting during general meetings shall be conducted by the President or the Vice-President.
  - (b) The person presiding shall cast a vote whenever necessary to avoid an equality of votes but shall not vote in any other case.
  - (c) Except otherwise provided by this constitution, the required majority for the purpose of determining any question shall be a simple majority

## **SECTION 10**

### **IMPEACHMENT/REMOVAL FROM OFFICE**

- (1) Any member of Executive Committee shall be impeached if found to be dishonest, corrupt, Fraudulent, inefficient or incapable of satisfying the requirement of his/her offices.

(2) Procedure for Impeachment

- (a) Notice of any allegation must be written and signed by at least two members of the Association and also present it in the General meeting.
- (b) Any office holder being investigated shall compulsorily step down temporarily till the verdict of the investigation is being given and reinstated if not found guilty or impeached if found guilty.
- (c) There shall be a motion from the General Congress that, the allegation be investigated and shall not be declared as having been passed, unless it is supported by a simple majority votes from members.
- (d) The matter shall be referred to the Disciplinary Committee setup under section 15 of this Constitution. The Committee shall submit its report to the General House at the next general meeting.
- (e) The holder of an office or holders of offices whose conduct is/are being investigated under this section shall have the right to defend his/herself.
- (f) Where the committee reports to the General House that the allegation has not been proved, no further proceedings shall be taken in respect to that matter.
- (g) Where the report of the Committee is that the allegation against the holder of officers has been proved, and if by resolution of two-third (2/3) majority of members present, the report of the Committee shall be adopted, then the holder(s) of the office(s) shall be removed from office as from the adoption of report.

**SECTION 11**

**APPOINTMENT OF PATRONS, LEGAL ADVISER**

- (1) The Exco shall subject to the approval of members in the general meeting appoint deserving old student from comprehensive senior high school, alapere, ketu, lagos as patrons, matrons and legal adviser of the Association.
- (2) The Legal Adviser will be part of the Executive Council through general election. He must have been called to bar and must be an old student of Comprehensive Senior High School, Alapere, ketu, Lagos.

- (3) There shall be patrons and matrons for CAN, it is limited to how many the Executive council can approve.
- (4) The following set/categories of people cannot serve as patron/matron
  - (a) sickler
  - (b) criminals
  - (c) convicts
  - (d) bankrupt
  - (e) Notice of any allegation must be written and signed by at least two members of the Association and also present it in the General meeting.
- (5) Criteria for being a patron/matron for CAN
  - (a) He or she must have finished 5yrs before the day of his or her nomination.
  - (b) He or she may or may not be an ex student of comprehensive senior high school Alapere.
  - (c) He or she must be highly respected and recognized individual that must be willing to give support.

## **SECTION 12**

### VALIDITY/TERMINATION OF APPOINTMENT IN SECTION 11

- (1) Validity of patrons/matrons shall b 5yrs maximum and renewable if the patron/matron shows intention to continue.
- (2) After 5yrs, if the patron/matron does not show interest to continue, another set of patrons/matrons will be chosen.

## **SECTION 13**

### EX-OFFICIO MEMBERS

- (1) This office shall be called the Stakeholder Commitee and shall include all former Executive Council members of CAN irrespective of year of service. The Stakeholders Committee shall be headed by the most senior former President of CAN and shall give moral support, advice and recommendations to the incumbent Executive Council.

(2) Functions

- (a) To give moral, financial support/advice to the Association.
- (b) To ensure a healthy and steady growth of the Association.
- (c) To assist the Association to recover all monies and document etc, from members.

**SECTION 14**

**COMMITTEES OF THE ASSOCIATION**

(1) Electoral Committee:

- (a) Shall be set up by members in the general meeting of the Association.
- (b) Shall be composed of four members.
- (c) Shall be responsible for conduct of free, fair, credible and transparent election.

(2) Welfare Committee:

- (a) Shall be composed of four (4) members head by the Director of Welfare. The President shall appoint the remaining three members, which shall be ratified at the general meeting by at least 2/3 of its members.
- (b) Be responsible for the general welfare of its members.
- (c) Arrange suitable contacts with delinquent and/or irregular member with a view to revising them for the interest of the Association.

(3) Disciplinary Committee:

- (a) Shall be composed of four (4) members head by the director of protocol. The President shall appoint the remaining three members, which shall be ratified at the general meeting by at least 2/3 of its members.
- (b) They shall reconcile parties involved in dispute within the Association.
- (c) They shall be responsible in enforcing discipline among members and ensure that punishment is placed were necessary for any misconduct by Association members. Be it impeachment, suspension or otherwise.
- (d) Submit its report to the general house for due consideration.

(e) Stand dissolved immediately a new exco is sworn into office.

(4) Social Committee:

(a) The President in collaboration with the Executive members shall set up committee on social events, head by the director of social. The appointment shall be ratified at the general meeting by at least 2/3 of its members.

(b) Stand dissolved immediately a new exco is sworn into office.

(5) Committee on Special Duties:

(a) The President in collaboration with the Executive members shall set up committee on special duties when the need arises.

(b) Stand dissolved immediately after completing the task before them.

(6) Stakeholder Committee:

(a) They shall act as advisory Council to the incumbent Executives.

(b) They shall consist of past Executive council members.

(c) They act as mediator/intermediary between the members and incumbents Executives.

(d) They must have a chairman.

(e) Stand dissolved immediately a new exco is sworn into office and reconstituted back with a new chairman.

(7) Caretaker Committee:

(a) There shall be a caretaker committee when need arises and when there is general distrust of the Executive members by the general house.

(b) It shall be set up in the general meeting of the Association.

(c) The committee shall stand dissolve immediately after the abnormalities are corrected and election conducted.

## **SECTION 15**

### **ELECTORAL PROCESS AND TENURE OF OFFICE, QUALIFICATION FOR CONTESTING AND RESIGNATION FROM OFFICE**

(1) Mode of election

- (a) There shall be a general election into various Executive positions as highlighted in the relevant section.
- (b) Voting shall be open ballot system and there shall be provision for e-voting
- (c) An Executive member is eligible to re-contest for any other position or office if such person has one term remaining.
- (d) Any aspirant who missed or stayed away from screening exercise shall not qualify to stand for that election.
- (e) Manifestos can be presented on the day of the election for candidates who were duly cleared to contest for various offices in the Association.
- (f) The candidate who obtain the highest number of votes cast for a particular office shall be declared elected by the electoral committee.

(2) Electoral Tribunal

- (a) A Tribunal shall be set up with respect to electoral matters
- (b) The Tribunal shall be set up one month before the proposed election date and shall be dissolved one month after the elected Executives have been sworn in by the President in the absence of any electoral dispute and if there exist an electoral dispute the committee shall be dissolved two weeks after such dispute has been dissolved

(3) Tenure of Office

- (a) The Executive members shall enjoy a tenure of two years and may run for two terms after which such a person won't be able to contest again.
- (b) All elected offices shall stand dissolved while Acting Executive council shall be appointed among the stakeholders and shall only quit after swearing-in of the newly elected Executive Council (Exco) of the Association.

(4) Qualification for Contesting

- (a) He/she must have graduated from comprehensive senior high school alapere, ketu, lagos. For over a period of three years for other position but five years for the position of the President.
- (b) Be a financial member of the Association i.e Pay dues regularly.
- (c) Must attain at least 50% attendance in the meeting.
- (d) He/she must not have any criminal case pending in court of law in Nigeria or abroad.
- (e) Must not suffer from any brain deformity.

(5) Resignation from Office

- (a) An officer shall resign from his office by tendering a letter of Resignation to the Association within 14days. Such resignation shall only be considered after it has been approved by the Executive Council.
- (b) An officer can resigned to contest for any election outside CAN, such election as Local Government Council election, State Government election, or Federal Government election.
- (c) An officer also shall resigned if 2/3 of the member present in a general meeting ask him to do so as a result of incompetency.

## **SECTION 16**

### **FINANCES, EXPENDITURE AND CONTROL OF ASSOCIATION FUNDS.**

- (1) The Association's income shall come from:
  - (a) Dues and Regulation fee
  - (b) Funds accruing to the Association, be it from launching, get together or other function.
  - (c) Donations, aids, grant and gift from patrons, matrons and any other individual or organizations.
- (2) Expenditure
  - (a) Any expenditure must first be approved by either the Executive Council or at the General meeting.

(b) All expenses must be accounted for with receipts.

(c) No loan(s) shall be given out to outsiders.

(3) Control of Association Funds

(a) All monies of the Association shall be deposited in any bank in Alapere, Ketu, Mile12, after due consultation with entire house.

(b) At least there shall be three(3) signatories to the Association account; the President, Secretary General, Financial Secretary, Treasurer etc, before any withdrawal could be made as provided in this constitution.

(c) The Financial Secretary shall state the statement of account of the Association at every general meeting and present a comprehensive financial report at least twice a year before the house.

## **SECTION 17**

### **TRUSTEE**

Except as otherwise provided, any property or money owned by the Association shall be held in trust by any officers or member of the Association. Such property/money shall only be used when need arises.

## **SECTION 18**

### **AUDITORS**

(1) The auditors shall be four (4) in number and be appointed by the Executive Committee from among the non-Exco members of the Association with experience on financial accounting and possibly auditing.

(2) The appointment shall be made at least two (2) weeks before the expiration of the tenure of the incumbent ExcOs.

## **SECTION 19**

### **STANDING ORDERS**

(a) A member shall speak only with the permission of the protocol officer or the President.



- (b) No member shall unnecessarily interrupt another member who has the permission from the President or the Protocol Officer.
- (c) No member shall conduct himself/herself in a manner deemed to be detrimental to the proceeding of the meeting.
- (d) No member shall fight or quarrel when meeting is in session.
- (e) No member shall use abusive language during meetings.
- (f) Any member of the association found guilty of any of the above offences shall pay a fine of #1000 for his/her misconduct.
- (g) The standing order of the Association shall be drawn by the Executive Council which shall have binding effect on all members thus, it contravention shall amount to the penalty as prescribed by the standing orders.

## **SECTION 20**

### **DISCIPLINE**

- (1) Discipline shall be strictly enforced within “the Association” and any member(s) who commits any offence shall be liable to punishment as provided in this constitution.
- (2) The offences shall include the following:
  - (a) Carrying on fraudulent or dishonest practices, which tend to embarrass or disgrace the Association.
  - (b) Giving out official information of the Association without the authority of the Association.
  - (c) Misappropriation and embezzlement of Association fund by any member this include the Executive or any standing committee.
  - (d) Failure to pay dues/levies
  - (e) Disturbing the peace of the meeting this include: talking without the permission of the President or the Protocol Officer or anybody equivalent to the President, making/answering calls during the meeting without the permission of the President or anybody equivalent to the President, roaming about during the meeting without the permission of the President or anybody equivalent to the President.

### (3) Disciplinary Measures

The form of punishment shall depend on the seriousness of the particular offence, and may range from suspension, removal from office, debarring from holding office, fine, etc.

## **SECTION 21**

### **ADOPTION AND AMENDMENT**

- (1) This constitution or part there in shall become operative upon its adoption by the 2/3 (two third) majority of members in a General Meeting.
- (2) An amendment to any of this constitution shall be effected as follows:
  - (a) A motion in writing proposing the amendment shall be submitted to the secretary at least seventy-two (72) hours before the Association general meeting will be presented.
  - (b) The secretary general shall cause the motion to be circulated to all members at least twelve (24) hours before it will be presented.
  - (c) The general meeting shall be convened for the proposed amendment not later than seven (7) days from the receipt of the written motion by the Secretary.
  - (d) Amendment to this constitution shall be made only if the motion after deliberation upon is passed at the General Meeting by at least 2/3 (two third) majority of members present.

## **SECTION 22**

### **INTERPRETATION**

- (1) Any question as to the meaning of any section of this constitution or the content therein shall be referred to a temporary constitutional interpretation committee, which shall be chaired by the Legal Adviser of the Association which ruling shall be final.
- (2) The following terms as used in this constitution shall convey the following meaning:
  - (a) The CAN means Change Ambassador Network
  - (b) Financial member means a member who must have paid his/her registration fee and dues up to date.

- (c) Registered member means a member who has graduated from Comprehensive High School and must have paid his/her registration fee in the Association.
- (d) An outsider means any person who is not a member of this Association.
- (e) Registration fee shall be FIVE HUNDRED NAIRA (N500.00) only yearly.
- (f) Dues shall be ONE THOUSAND NAIRA (N1000.00) only yearly.

### **SECTION 23**

#### **SAVING CLAUSE**

Nothing contained in this constitution shall operate to nullify any act already done by the Association (CAN) or any rule, Resolution which is not repugnant to this constitution or to the spirit therein, or any institution or body already appointed by the Association or which is still functioning and which has not specially or by implication of this Constitution been revoked or set aside or dissolved.

### **SECTION 24**

#### **OATH OF OFFICE**

- (1) Every elected or appointed officer of the Association shall take and subscribe to:
  - (a) An oath of Allegiance to the Association
  - (b) An oath of Office
- (2) The wording of the oath shall be as prescribe in the appendix to this Constitution.

#### **APPENDIX**

OATH OF ALLEGIANCE

I ..... do solemnly swear/affirm that I will be faithfully and bear true allegiance to the Association and that I will preserve, protect and defend the Constitution of the Association. So help me God.

OATH OF OFFICE OF PRESIDENT

I..... do solemnly swear/affirm that I will be faithful and bear true allegiance to CAN, that as I will discharge my duties to the best of my ability, faithfully and in accordance with the constitution of this Association and that I will devote myself to the service and well-being of members of this Association. So help me God.

OATH OF OFFICE OF OTHER MEMBERS OF THE EXECUTIVE

COUNCIL, COUNCIL OF REPRESENTATIVES AND COMMITTEE MEMBERS

I..... do solemnly swear/affirm that i will be faithful and bear true allegiance to CAN, that as I will discharge my duties to the best of my ability, faithfully and in accordance with the constitution of this Association and always in the interest of the integrity, solidarity, well-being and prosperity of this Association, that I will not allow my personal interest to influence my official conduct/decision, that I will to the best of ability preserve, protect and defend the constitution of CAN , so help me God. This constitution will be adopted on the President deemed fit by majority vote(s) of members present at a general meeting.

The constitution drafting committee member’s signature and names follow thus:

Chairman  
Davies Kelvin

Vice Chairman  
Ugbo Anthony

Secretary  
Omotayo Rashidat

Member  
Eke Martins

Member  
Onah Jefferey

Names of the Constitution Review Committee Members

Awopeju Oluwaseyi 99 set (Chairman)

Kelvin Davies (08 set)

Oluwaseun Dada Omotayo (07 set)

Barrister Temitope Badejo (08 set)

Bello Abdurasheed (15 set)